

ADVERTISEMENT FOR SCHOOL CROSSING SUPERVISOR

CASUAL POSITION VACANT

A casual position exists for a School Crossing Supervisor at Broadbeach State School.

The hours of work for the School Crossing Supervisor **may** be up to an hour and half an hour on any school day in *all weather conditions*.

Commencement of work for the successful applicant is dependent on:

- The favourable outcome of a health assessment carried out by a duly qualified Medical Practitioner according to the guidelines in the “Notes for Medical Practitioner” on the School Crossing Supervisor Scheme - Health Assessment Form;
- The applicant either hold a current Blue Card or having submitted an application for a Blue Card to the Commission for Blue Card Services. An applicant will not be employed by the Department of Transport and Main Roads unless they meet this criterion.

Department of Transport of Main Roads will **organise and fund** both for the selected applicant.

Application packs are available from the administration office.

Completed applications should be returned to ***southportroadsafety@tmr.qld.gov.au***

Applications close Monday 22nd June 2020

School Crossing Supervisor

1. Casual rates start at \$30.34 per hour, (maximum of 1.5 hours per day)
2. Work morning and/or afternoon on all school days
3. To work in all weather conditions.
4. If you are successful TMR will provide:
 - a. Health Assessment
 - b. Blue Card (for working with children)
5. Training provided
6. Equal opportunity employer
7. Application close -Monday 22nd June 2020

**If interested, please contact Kat at
southportroadsafety@tmr.qld.gov.au**



Role Description for School Crossing Supervisor

Branch	Customer Services Branch	Division	Customer Services, Safety and Regulation		
Location	Broadbeach State School	Closing date	Monday 22 nd June 2020	Vacancy ref	
Classification	002 (1)	Salary/Wage	\$30.34 per hour	Contact	Kat Inman
Basis of employment	Casual	Total remuneration	dependant on hours worked	Telephone	5585 1854

To submit your application, see sections “Your application” and “How to apply”

Special Conditions:

- If you are successful in your application for this position you can only commence employment if you have a current Blue Card or your Blue Card is in the process of being renewed or an application has been submitted to the Public Safety Business Agency (funded by TMR)
- Commencement in this position is dependent on you passing a health assessment by a Government Medical Officer or other duly qualified medical practitioner (paid for by TMR)
- You may be required to work across a number of locations within a reasonable distance from each other
- Applications will remain current for 12 months

Under Section 122F of the Transport *Operations (Road Use Management) Act 1995* an applicant for, or a person occupying a School Crossing Supervisor position must give written notice

- for a charge laid or an offence of which the applicant is convicted before the application is made – with the application; or
- for a charge laid or an offence of which the applicant is convicted after the application is made but before the application is decided – as soon as practicable after the charge is laid or applicant is convicted; or
- for a charge laid or an offence of which the crossing supervisor is convicted after becoming a crossing supervisor – as soon as practicable after the charge is laid or the crossing supervisor is convicted.

- The minimum age for employment as a School Crossing Supervisor is 18 years of age.

We are seeking a high performing and innovative School Crossing Supervisor to contribute to our vision: Connecting Queensland – delivering transport for prosperity.

Queensland’s Public Service

Our **vision** is to be a government of the 21st century; one government that is connected and working together to deliver smarter, simpler outcomes that are responsive to the needs of Queenslanders now and for the future. We will create opportunities in partnerships that are all about positive outcomes rather than just service delivery and regulation.

Our **goal** is to be the most responsive and respected public service in the nation. We will be more effective, deliver value for money and ultimately achieve better outcomes for Queenslanders. Queensland’s public service has five organisational values that will support this goal.

Customers first

Ideas into action

Unleash potential

Be courageous

Empower people

Your opportunity

In the role of School Crossing Supervisor, you will assist pedestrians to cross the road safely and direct vehicles within the crossing environment to ensure the safe operation of approved school crossings.

Accountabilities include:

- Working within Workplace Health and Safety Parameters
- Be honest, punctual and reliable
- Accept responsibility for self and others under their care

This role reports to the Road Safety Officer

Working at Transport and Main Roads

Transport and Main Roads actively encourages teamwork and innovation. You will work for an organisation which offers a variety of state-wide work opportunities; a safe, healthy and secure workplace; professional development; and flexible work and lifestyle options.

Is this role for you?

The information in this section outlines the basis of assessment of your suitability for the organisation and the role.

You will have the skills, ability and willingness to:

- Deal with people of all ages in a positive, fair and non-confrontational way and resolve conflicts effectively
- Make clear, logical decisions and solve problems in a dynamic environment
- Display a positive and responsible attitude towards your work including a willingness to work independently as well as part of a team
- Acquire and implement new knowledge and skills
- Communicate and provide advice in a polite and professional manner

Your key responsibilities

This role reports to a Road Safety Officer attached to your local Road Safety Unit. You will:

- Assist children to safely cross roads
- Monitor and report serious incidents at school crossings
- Provide advice to pedestrians on safety rules pertaining to school crossings
- Carry out duties within the parameters of workplace health and safety requirements
- Identify and make recommendations for changes to standard practices
- Display appropriate behaviour in line with the principles in the Department of Transport and Main Roads Code of Conduct

Why join us?

Working with us, you will:

- Be paid a generous casual rate of pay with leave loading to compensate for the absence of sick and/or recreational leave entitlements.
- Have access to the government superannuation scheme
- Be entitled to long service leave after 10 years of continuous service

Your application

Please provide the following information to the panel to assess your suitability:

Having considered the points listed under the heading 'Is this Role for You' please provide the following information for the panel to assess your suitability:

1. A relevant, comprehensive and current resume outlining your work experience and achievements; and
2. A statement, no longer than one A4 page, as to why you think you would be a successful School Crossing Supervisor.

How to apply

Please email your application and resume to: -

Name: - Kat Inman southportroadsafety@tmr.qld.gov.au

Additional information

- For more details about our organisation visit our website www.tmr.qld.gov.au/About-us.
- Employees may be required to work in any other location as determined by business needs.
- To be eligible for permanent appointment to the Queensland Public Service applicants must provide proof of Australian citizenship or permanent residency. To be eligible for temporary appointment applicants must provide proof that they can legally work in Australia.
- A non-smoking policy is effective in Queensland Government buildings, offices and motor vehicles.

School Crossing Supervisor Employment Application



Personal details

Family name

Given name/s

Date of birth

Telephone number

Residential address

Postcode

Postal address (if same as residential write "as above")

Postcode

Next of kin or an emergency contact name

Relationship to you

Contact telephone number

Applicant's declaration

I understand that, if I am selected as the preferred applicant for the position of School Crossing Supervisor:

- I am required to undertake a health assessment with a Government Medical Officer or other duly qualified medical practitioner and be declared suitable for the occupation of School Crossing Supervisor according to the guidelines in the "Notes for Medical Practitioner" on the School Crossing Supervisor Health Assessment Form (F3064)
- the department will request the Police Information Centre of the Queensland Police Service to conduct a criminal history check and advise the department of the results. The *Transport Operations (Road Use Management) Act* prevents people convicted of disqualifying offences being employed as a School Crossing Supervisor.

I declare that all the information provided is true and correct and I understand that should any of the particulars be found to be false or misleading, action may be taken to withdraw any offer of employment or to annul any appointment already made.

Signature

Date

**All correspondence relating to this Application
MUST be returned to the school Principal.**

Privacy Disclaimer

Queensland Transport collects the personal information on this form for administrative purposes relating to the School Crossing Supervisor Scheme. Authorised departmental officers have access to this information and will not disclose your personal information to any other third party without your consent or unless required by law.



Please complete this portion.
(It will be returned on receipt of the application)



(Please print your name and address in this space)

Your application for the advertised position has been received by the Department.

Date received

Continued next page.....

We are an Equal Opportunity Employer

Section 1. To be completed by the School Principal

School details

School name _____

Address _____

School Crossing location _____

Does the school presently have a School Crossing Supervisor? No Yes

Is the applicant a replacement Supervisor? No Yes please give details below

Previous Supervisor's name _____

Date of completion ____ / ____ / ____

Principal's recommendation

I hereby recommend the employment of the person whose name is shown overleaf as a School Crossing Supervisor.

Principal's name _____

Signature _____

Section 2. Office Use Only

Submitted by _____ Date ____ / ____ / ____

Preferred applicant? No Yes Health Assessment? Suitable Not Suitable

Criminal History Check? Approved Not Approved

Signature _____ Date ____ / ____ / ____

Question 1.

List your experience and skills that relate to the position.

Question 2.

Why do you think you would be a good School Crossing Supervisor?
